

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, JANUARY 5, 2011
GIBRALTAR TOWN CENTER
4097 MAIN STREET
FISH CREEK WI 54212
7:00 P.M.**

CALL TO ORDER: Brian Merkel, chairman, called the regular monthly meeting to order at 7:08 p.m.

MEMBERS PRESENT: Board members present were Brian Merkel, Dick Skare, Steve Sohns, and Brian Hackbarth.

APPROVAL OF MINUTES: It was moved by Dick Skare and seconded by Brian Hackbarth to approve the minutes of the December 1, 2010 meeting as corrected. Motion carried unanimously.

REPORTS:

PARKS AND LANDS COMMITTEE: Brian Hackbarth reported the retaining wall on Main Street at Sailor Sam's has been razed and its replacement poured. The new playground equipment plaque has been received.

FIRE DEPARTMENT: Jon Stahl reported 5 calls for December bringing the total for the year to 105.

FIRST RESPONDERS: Jayson Merkel reported 6 calls for December bringing the year-to-date total to 108.

AIRPORT COMMISSION: Myrv Somerhalder reported that bids went out for the new Master Plan.

NOBLE HOUSE: No report at this time.

HARBOR COMMISSION: Dave Harris reported that renewals have gone out. Harris urged caution as there is open water where the ice eaters are running.

WATERSHED: Jim Jauquet nothing to report.

ROOM TAX: Dick Skare reported the Tourism Zone approved the plan for the visitor bureau. Revenue was up 6% for the year.

PLAN COMMISSION: Linda Merline reported the Door County Zoning text amendments had been tabled for additional information. Goals for 2011 have been set and will be presented at the next town board meeting.

DOOR COUNTY: County Board Supervisor Holly Runquist reported that she is sitting on the Board of Health and Community Programs. County Supervisor David Lienau accompanied Mrs. Runquist to assist with any County financial questions.

CHAIR REPORT: Brian Merkel reported the Maintenance Department is brushing Peninsula Players and Quarterline Roads, Evergreen Street, Daisy Patch and a few other highlighted areas this week. Work continues with the DNR/DOT on a multi modal path parallel to Hwy 42 north of the Gibraltar Area Schools.

AGENDA ITEMS:

TOWN SUPERVISOR VACANCY APPOINTMENT: Brian Merkel opened the floor for nominations from the 5 respondents. Dick Skare nominated Karl Stubenvoll. Brian Hackbarth nominated John Unkefer. Steve Sohns nominated John Young Sr. *It was moved by Dick Skare and seconded by Steve Sohns to close the nominations. Motion carried unanimously. It was moved by Dick Skare and seconded by Brian Merkel to appoint Karl Stubenvoll to the position of town supervisor for the remaining term to expire April 10, 2012. Motion carried unanimously.* Karl Stubenvoll took the oath of office and seat with the board.

APPLICATION FOR CONDITIONAL USE PERMIT MARISE REDMANN # 014-14-0005

MESSAGE THERAPY SPA: Linda Merline stated the Plan Commission held a hearing on December 28, 2010 regarding the conditional use request. The Commission did not find any negative issues related to the request and all other commercial aspects of the request have been met by the existing hotel business. The Commission unanimously recommended the town board support the application for conditional use. *It was moved by Brian Hackbarth and seconded by Steve Sohns to support the application for conditional use permit, Marise Redmann #014-14-00005 Massage Therapy Spa. Motion carried unanimously.*

FISH CREEK WINTER FEST – FC CIVIC ASSOCIATION PARADE-SPECIAL EVENT

REQUEST TEMPORARY BEER-WINE LICENSE: The Fish Creek Civic Association is planning the Winter Festival for February 4 – 6th with the parade on the 5th. Requests are for 1) banners at the Peninsula Park entrance and Noble House 2 weeks before the event. 2) The use of Clark Park and Old Town Hall with a dumpster and portables on site. 3) An elevated warming fire outside of the tent; a 5# fire extinguisher and an individual monitoring the fire will be required. 4) Road closure at the end of Spruce Street.

5) Application for a Temporary Beer/Wine License for 10:00 a.m. – 5:00 p.m. Saturday only. 6) Dock is to be marked off for ice safety. *It was moved by Karl Stubenvoll and seconded by Steve Sohns to approve the Winter Festival at Clark Park with the use of the Town Hall; portables and dumpster on site as was allowed previously. Trolley stops will be allowed the same as 2010. The Maintenance Department will be notified to close Maple Street going to the Dock House and reserve several parking spots on Spruce Street for the event. Banners will be allowed 2 weeks prior to the event. Motion carried unanimously. It was moved by Brian Merkel and seconded by Brian Hackbarth to approve the request for a Temporary Beer/Wine License for this event on Saturday, February 5, 2011 from 10:00 a.m. – 5:00 p.m. Motion carried unanimously. It was moved by Brian Hackbarth and seconded by Dick Skare to approve the parade permit for 10:30 -11:00 a.m. starting at Spring Road and continuing to Cottage Row pending Wisconsin Department of Transportation approval. Motion carried unanimously.*

REVIEW BID SPECIFICATIONS FOR ADVERTISEMENT OF MAINTENANCE VEHICLE FOR

2011: The bid specifications were not brand specific and the same as previously used with the exception of not wanting western mirrors and having a power down option which is now considered standard. *It was moved by Steve Sohns and seconded by Brian Hackbarth to advertise as presented. Motion carried unanimously.*

GIBRALTAR PLAN COMMISSION'S PARKING RECOMMENDATION: Andy Coulson presented the parking recommendation of additional parking signs on Pine, Spruce and Main where they intersect with Hwy. 42. For longer term parking a feasibility study of the boat and auto parking on the rear lot was recommended. *It was moved by Dick Skare and seconded by Karl Stubenvoll to accept the recommendation of posting 2 signs on Spruce and Main Streets and moving forward with the planning process. Motion carried unanimously.* A local cost estimate will be garnered for the feasibility study. The Harbor Commission will review for future dock trailer parking needs. The Plan Commission will work with FCCA regarding local business staff use of the existing parking.

ADVERTISE FOR POLICE COMMITTEE TERM: *It was moved by Steve Sohns and seconded by Karl Stubenvoll to advertise as proposed. Motion carried unanimously.*

REVIEW REQUEST FOR PROPOSAL AND APPROVE AD FOR FIRE DEPARTMENT BRUSH

TRUCK: Fire Chief Jon Stahl presented the Request for Proposal (RFP) and ad for the brush truck. Chief Stahl stated the current truck did not pass inspection. Brian Merkel stated that due to budget constraints the previous requests for a new truck had been postponed. The RFP will be advertised locally and mailed to vendors from a resource list. *It was moved by Brian Hackbarth and seconded by Karl Stubenvoll to advertise the bid as presented. Motion carried unanimously.*

INITIAL EXPLORATION INTO PUBLIC POWER UTILITY: Brian Hackbarth gave a brief summary of exploring the feasibility of the town having their own public power utility. There are currently 82 municipalities that have their own power utility. The next step would be to have the town attorney look into the possibility. Lower rates cannot be guaranteed but have been the trend over the last 50 years of municipal owned utilities. A speaker from Municipal Electric Utilities of Wisconsin has offered to present to the town

board. *It was moved by Brian Hackbarth and seconded by Dick Skare to invite the speaker from MEUW to speak to the town board at a date to be determined. Motion carried unanimously.*

EVERGREEN STREET RECONSTRUCTION: *It was moved by Steve Sohns and seconded by Dick Skare to take the topic off the table. Motion carried unanimously.* Brian Merkel stated that the reconstruction question to be determined at this time is the width of the road and where to put it. A minimum 18' blacktop surface with a 24' road width; the length is to be from Shore Road to the culvert. Definitive answers regarding utility pole location/relocation will be sought for the next meeting. Options from the Door County Highway Commissioner John Kolodziej will be requested as well. *It was moved by Dick Skare and seconded by Brian Hackbarth to have the road 20' blacktop surface with 2' shoulders for a total width of 24'. Motion carried unanimously.*

NFPA-1 TRAINING SEMINAR 1/22/11 STEVENS POINT: Jon Stahl requested attendance at the NFPA Seminar. The seminar costs would be \$25 attendance, \$70 hotel and 16 hours training pay. The department crew cab truck would be used as opposed to a private vehicle. The costs would be budgeted under training. *It was moved by Steve Sohns and seconded by Brian Hackbarth to approve the request. Motion carried unanimously.*

PURCHASE OF MAINTENANCE EQUIPMENT – TRACKLESS: Brian Merkel stated that an unexpected opportunity was offered to the town by Bruce Equipment to purchase the former City of Sturgeon Bay's 1991 Trackless with snow blower for \$4,500. There are a number of attachments that could make this a useful piece of equipment year around. *It was moved by Brian Hackbarth and seconded by Karl Stubenvoll to purchase the trackless at a cost of \$4,500 from Bruce Equipment. Motion carried unanimously.*

BORROWING RESOLUTION 2011-01 LOAN CONSOLIDATION: *It was moved by Brian Hackbarth and seconded by Karl Stubenvoll to adopt the borrowing resolution. Motion carried unanimously.*

PAYMENT OF BILLS: *It was moved by Brian Hackbarth and seconded by Steve Sohns to pay the bills as presented except for clarification on Brian Hackbarth's December wage and Parks & Lands calendar year charges. Motion carried unanimously.*

ADJOURN: *It was moved by Steve Sohns and seconded by Dick Skare to adjourn. Motion carried unanimously and the meeting adjourned at 11:26 p.m.*

Respectfully submitted,
Beth Hagen, Clerk