

# Town of Gibraltar, Wisconsin Fire Chief Recruitment



**The Town of Gibraltar, Wisconsin invites applications for the new position of full-time Fire Chief.**

## **The Town of Gibraltar**

The Town of Gibraltar is a beautiful, vibrant area on the northern Door County peninsula, described as the “Cape Cod of the Midwest” and one of the most attractive places to live and visit. The Town also includes Chambers and Strawberry Islands. Gibraltar is governed by a five-member Town Board. The Town provides a variety of services, including law enforcement and fire protection. Other public services include the highly regarded Gibraltar Area Schools, the Ephraim-Gibraltar Airport, and the Peninsula Park, the largest state park in Wisconsin.

Located in the Town is the urban community of Fish Creek, famous for its historic sites, shops, art galleries and schools, YMCA, and abundant restaurants and accommodations.

Gibraltar has a year round population of 1,068. During the summer months, Gibraltar is a very popular visitor destination and the population increases approximately five-fold.

## **The Gibraltar Fire and Rescue Service**

The Department has two stations, the main station on the Peninsula and a secondary station on Chambers Island. The Department provides fire, rescue, and emergency medical services. It is staffed by twelve active volunteers. In addition to residential and commercial properties, the Department is responsible for the Gibraltar Area Schools, the Airport, and the YMCA. In 2017 the Department had 228 calls, including approximately 125 EMS calls.

The Department is seeking a full-time Fire Chief to increase its capacity to respond to the growing workload and the increasing complexity of providing fire, rescue, and emergency medical services.

### **Fire Chief Position Description**

Under the general direction of the Gibraltar Town Board, the Fire Chief shall plan, organize, direct, supervise, and participate in all activities of the Fire Department, including, but not limited to: incident response, fire suppression, emergency medical services, public education, fire inspection, disaster planning and response, and maintenance and management of equipment and physical facilities. The chief will serve as a working firefighter.

The Fire Chief is responsible for the management and administration of the Department, budget development and management; the continued development of the Department in terms of service capacity and delivery; and recruitment, development, and supervision of personnel.

The Fire Chief is appointed by the Gibraltar Town Board and reports to the Board concerning budget, employment, and disciplinary matters. It is expected that the Fire Chief will reside within a fifteen mile radius of the Town. The complete position description can be found at [www.townofgibraltar.com](http://www.townofgibraltar.com). Applicants are strongly encouraged to review this description.

### **Qualifications**

Applicants must have successful experience in a department comparable to the Gibraltar Fire Department or larger, including experience as a chief officer. They must be certified as a Firefighter I and Firefighter II, Driver/Operator, and EMS Responder and qualify for other certifications within various time periods.

**Salary**

\$50,000 to \$65,000 plus benefits

**How to apply**

Please submit cover letter, resume, and professional references to: Public Administration Associates, PO Box 282, Oshkosh Wisconsin 54903 or [paassoc@northnet.net](mailto:paassoc@northnet.net). Inquiries should be addressed to James Austad, phone 920-379-8036.

**Application Deadline**

April 2, 2018