

Approved: August 21, 2018

**TOWN OF GIBRALTAR  
PARKS AND LANDS COMMITTEE  
TUESDAY, JUNE 19, 2018 MINUTES  
8:00 A.M.**

**Call to Order:** Hackbarth called the meeting to order at 8:00 a.m.

**Members Present:** Hackbarth stated that a quorum of the committee was present. Members present: Brian Hackbarth, Laurie Buske, Bonnie Ansley, and Tom Thurman  
Absent: Dwayne Daubner

**Proper Notice/Adopt Agenda:** Hackbarth verified the agenda had been properly noticed.

*Motion: (Thurman, Ansley) to adopt the agenda as posted. Carried.*

**Approve Minutes of Previous Meeting(s):** *Motion: (Thurman, Buske) to approve the minutes from the May 22, 2018 meeting as amended. Carried.*

*Motion: (Buske, Ansley) to approve the minutes from the June 14, 2018 meeting as amended. Carried.*

**Public Comment:** Merkel suggested pushing the Board for funding that will be needed to maintain the retention pond and other park projects.

**Committee Reports**

**Chair:** Ansley asked about the landscaping at Sunset Park. Buske asked about the sign post wraps, soil samples and obtaining a copy of the Fish Creek Plan.

**Gardens:** Buske reported the gardens are back on track. She is almost finished mulching. The tulips and daffodils are almost done and will begin cleaning the remains. Spring blossoms are blooming and a lot of weeding will continue. There is a dead shrub by the welcome sign. Briggsville Gardens will be replacing, as it is under warranty. There is burn weed next to pocket gardens along Sunset Trail and would like to cover with cardboard. Would like to seed or mulch next to pocket gardens. The Old Town Hall tree died and will also be replaced at no charge. The bridle wreaths had a nice display of flowers. Spruce Park is in full bloom and is pleased with the work that has been completed. Noble Square looks fantastic and had a lot of mulching (thank you Kurt). The sprinkler systems are not turned on and the pesticide free sign was attached to a tree.

**Invasive Species:** Ansley reported that DCIST was going to meet with Renny Lea regarding Dames Rocket. An assessment of Fish Creek Park is scheduled for next Friday. Buske suggested a training workshop on the app used to identify invasive species. Garlic mustard and dames rocket are about to go to seed on the edge of the entrance to the boat trailer lot, adjacent to Fish Creek Park. It is important to try and stop its spread. Brian asked Kelly to follow up with Town maintenance.

**Lighthouse:** Buske suggested the committee schedule a trip to the lighthouse. Strantz was going to create an opening and closing procedure log.

**Follow-up Discussion Boat Trailer Parking Lot Retention Pond Landscaping and RFP**

**Consideration:** The committee discussed the need to consider the budgeting for an aerator to move water to prevent mosquitos. A wet prairie mix and low mow grass would keep geese at bay. Buske recommends a staggering, instead of a row of trees along the parking lot to create a thicker border to block headlights. Hackbarth clarified the intent of the agenda item is to determine the next step. Thurman suggests hiring a firm to do a design plan that can be sent out for quotes.

*Motion: (Thurman, Buske) to contact Meissner Landscaping to design a landscape plan for the retention pond. Provided that if they are hired to do the execution of the plan, it would include a credit, knowing that the plan will be going out for bid. Carried.*

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**Tree Planting Sunset Park:** Update on tree recommendations: Tom and Laurie will walk the park with Tom Wolf, a horticulturist, friend of Wayne Kudick.

**Playground Equipment at Fish Creek Beach:** Hackbarth stated he would like the committee to make a recommendation to the Town Board for equipment by next summer.

The equipment should look very natural. Thurman suggested an expansion of the current unit.

Ansley suggested obtaining more public input. Brian will follow-up with the Town Board.

**Review Park Ordinances:** The Committee reviewed several park ordinances.

*Motion: (Thurman, Hackbarth) to recommend to the Town Board to amend Ordinance 95-5: to remove picnic from item #3, correct the grammar in #4 to "person" and amend to no intoxicating beverage after 10 PM when the park is closed, and correct the grammar in #5 to no "person". Carried.*

No change to Champagne Rock Ordinance 1988-06

No change to Access Roads Ordinance

Allow picnicking in other parks.

**5 Year Plan:** The Committee reviewed the previous 5-year plan. Items to be discussed for budgeting and future discussions include:

Map of trails

Bushes at Noble Park

Memorial Form

Bike Racks – every year

Water at Fish Creek Park

Sand Blast Stairs at Lighthouse

Picnic Tables

Lighthouse Visit

Chemical Free Parks – Ongoing

Sprinkler systems – FC Park and Sunset

Retention Pond Aeration/Maintenance Plan (3 year)

Reforestation in Fish Creek Park

Public access

**2019 Budget:** The committee was given a copy of the budget spreadsheet and will continue to work on next month to finalize in August.

**Next Meeting Date:** Tuesday, July 17, 2018 at 8:00 AM

**Adjourn:** *Motion: (Buske, Ansley) to adjourn at 9:22 AM. Carried*

Respectfully Submitted,

Kelly Murre

Deputy Clerk